

Appendix 1

Overview and Scrutiny Committee Work Programme 2015/16

Meeting Date	Agenda Item	Details and desired outcome	Lead Officer / Witnesses
8 June 2015	<ul style="list-style-type: none"> • Cabinet Member Q&A – Leader state of the Borough report/ Council Priorities • Confirmation of memberships and terms of reference of scrutiny bodies • Work Programme development • Delegated Decision - Appointment of LBH reps to JHOSC • Scrutiny Annual Report • Verbal update on the scrutiny review projects from 2014/15 	<ul style="list-style-type: none"> • To set out the Council’s priorities for the municipal year and enable strategic questioning to influence the Scrutiny work programme. • The report needs to be agreed to confirm the memberships and remits of the Panels. TORs would then be agreed by individual Panels. • To agree and develop the Committee’s work programme • To note the report, agreed by the CE • To consider and agree the draft annual report reviewing Overview & Scrutiny work in 2014/15 • To note the verbal update on continued scrutiny projects from the previous year (Housing, Worklessness and Youth Transition) 	<ul style="list-style-type: none"> • Ben Hunt (Leader’s Office), Leader and Chief Executive or Assistant Chief Executive Martin Bradford (Policy Officer) • Christian Scade • To note the report, agreed by the CE • Martin Bradford • Martin Bradford, Rob Mack, Christian Scade

Appendix 1

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27 July 2015	<p>The Council's Performance Assessment - Quarter 4 and end of year 2014/15</p> <p>Cabinet Member Q&A – Resources & Culture (Cllr Arthur)</p> <p>The Council's Financial Outturn 2014/15</p> <p>Budget Monitoring 2015/16 Quarter 1</p> <p>Implications for scrutiny of the Rotherham report and safeguarding</p> <p>Confirmation of OSC and Scrutiny Panel Work Programmes</p> <p>Scrutiny reviews</p>	<p>To receive a brief update on 2014/15 performance and the new performance assessment arrangements going forward and how scrutiny can influence this.</p> <p>Cllr Arthur will provide a written briefing for the Q&A session focussing on the non-finance areas of his portfolio and will remain for the duration of the finance items below.</p> <p>To consider the General Fund, Housing Revenue Account (HRA), the Dedicated Schools Budget (DSB), the Collection Fund and the Capital Programme for 2014/15.</p> <p>To review financial outturn figures for Q1 <i>(Officers invited to attend for the Finance items: Katherine Heffernan, Beverley Tarka, Jon Abbey)</i></p> <p>To receive a report on the lessons learnt from events in Rotherham</p> <p>To confirm following the Scrutiny Cafe / discussions by the Panels</p> <p>a. Youth Transition (verbal update from Chair) b. Council's House Building Programme (interim) report c. Job Support market (interim) report</p>	<p>Charlotte Pomery, Margaret Gallagher</p> <p>Cllr Arthur</p> <p>Neville Murton & Cllr Arthur</p> <p>Neville Murton</p> <p>Zina Etheridge</p> <p>Martin Bradford, Rob Mack, Christian Scade</p> <p>Cllr Hearn (a) & Martin Bradford (both items b & c)</p>

Appendix 1

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19 October 2015	Consultation on revised Statement of Licensing Policy for Gambling Act 2005	'The statement of Gambling Policy forms part of the budget and policy framework (see Articles para 4.01 from the Constitution).	Daliah Barrett / Stephen McDonnell
	Budget Monitoring <ul style="list-style-type: none"> • Period 5 Review 	Standard period 5 budget monitoring report which will include first review by scrutiny of the 2015-18 MTFS.	Neville Murton
	Priority Performance Update – Q2	To review the up-to-date performance data, which will have already gone live, and whether the right indicators are being presented and if linking to the priority objectives.	Charlotte Pomery / Margaret Gallagher
	Scoping reports for 2015/16 Scrutiny Projects	To out-line the aims and objectives, methodology and timescales for the agreed scrutiny projects for 2015/16, including Cycling, Early Years, Housing Viability.	Christian Scade / Rob Mack / Martin Bradford
	Joined up enforcement <i>Following discussion subsequent to the Scrutiny Cafe event, this issue will be considered by the OSC rather than the Environment and Community Safety Scrutiny Panel as this issue is cross cutting.</i>	To receive a report from the Community Safety Team updating on the recommendations from the previous review, including what action has been taken to date and feedback from SLT. <i>It is suggested that scrutiny could look at a number of issues, including: how other boroughs are approaching the issue; publicity and communications with residents; how to increase the perception of risk so that people are less likely to offend; houses in multiple occupation (HMOs) and licensing; anti-social behaviour; and progress made with implementing recommendations from previous scrutiny reviews.</i>	Stephen McDonnell / Eubert Malcolm / Alison Crowe
	Finsbury Park Events Scrutiny Project	Final report	Christian Scade

Appendix 1

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	Job Support Market Scrutiny Project	Final report	Martin Bradford
	Council's House Building Programme Scrutiny Project	Final report	Martin Bradford
	Youth Transition Scrutiny Project	Progress report – verbal update	Rob Mack
30 November 2015	Welfare Reform	To consider a report on the impact of welfare reform, including Universal Credit and Benefits Cap.	Kathryn Booth/ Jim Brady (Cc in Mark Rudd / Tracie Evans)
	Social Inclusion	A report will be prepared to set the scene / highlight areas for discussion and will provide links to items included in the scrutiny work programme. Various documents to be attached to the cover report.	Kathryn Booth / Jeanelle de Gruchy (Cc in Zina Etheridge and Erica Ballmann)
	Cabinet Member Q&A <ul style="list-style-type: none"> • Economic Development, Social Inclusion and Sustainability 	Following the item on Social Inclusion (above), at the request of the Chair, the Cabinet Member will provide an update on the following issues as part of the Q & A session: <ul style="list-style-type: none"> - Economic Development - 40/20 and carbon reduction - Chicken Town (and GLA opportunities fund) 	Cllr Goldberg / Tom Redfearn
17 December 2015	Cabinet Member Q&A – Resources & Culture (Cllr Arthur)	Cllr Arthur to provide a briefing for the Q&A item focussing on his portfolio, including updates on libraries and culture.	Cllr Arthur / Joe McBride
	Workforce Plan	An opportunity to set the scene and for scrutiny to review work that has taken place during Year 1. In addition this is an opportunity to consider: (a) key milestones moving forward in relation to Years 2 and 3, (b) equality audit findings and draft action plan (c) data in relation to the Haringey's workforce profile.	Jackie McGeachie / Carol Engwell / Daksha Desai
	Business Infrastructure	Corporate Programme Update / Monitoring	Brett McKee / Tracie Evans / David Hunt
	Spending Review Update	General update on the spending review	Neville Murton

Appendix 1

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25 January 2016	Cabinet Member Q&A – Leader	Areas of discussion to be confirmed following further dialogue between the Chair of OSC and the Leader of the Council.	Cllr Kober / Ben Hunt
	Budget Monitoring	Period 8 Review	Neville Murton
	Priority Performance Update	Quarter 3	Charlotte Pomery / Margaret Gallagher / Sanjay Mackintosh
	Budget Proposals – Budget Scrutiny	As agreed by OSC in October 2015 scrutiny of the 2016/17 budget, which is part of the approved MTFS 2015 – 2018, will be undertaken by the Overview and Scrutiny Committee (only) at its meeting in January 2016.	Neville Murton
	CIL – Scrutiny in a Day (Date TBC)	Final Report / Recommendations from the December scrutiny in a day project carried out by the Housing & Regeneration Scrutiny Panel	Martin Bradford / Cllr Ayisi
	Scope and Terms of Reference for the Social Inclusion Review	To be included as part of the standing work programme item.	Martin Bradford / Christian Scade
	Treasury Management Strategy Statement		George Bruce
8 March 2016	Cabinet Member Q&A Economic Development, Social Inclusion and Sustainability	Cllr Goldberg to provide a briefing for the Q&A item focussing on his portfolio. Areas of discussion to be confirmed following further dialogue between the Chair of OSC and the Cabinet Member.	Cllr Goldberg / Daisy Daventry
	Customer Services Transformation	Corporate Programme Update / Monitoring	Tracie Evans / Andrew Rostom
Cont...	Welfare Reform Update & Monitoring of Previous Scrutiny Recommendations (Benefit Take Up / Bedroom Tax)	This was discussed by Committee in November 2015. It was agreed that this item should monitor previous scrutiny recommendations relating to Benefit Take Up and Bedroom Tax. In addition, an update was requested on the action plan / work being carried out by the Welfare Reform Club on the cumulative impact of welfare reform.	Tracie Evans / Carla Segel / Kathryn Booth / Jim Brady

Appendix 1

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	Finsbury Park Events Review Update (TBC)	Monitoring of previous scrutiny recommendations	Stephen McDonnell / Simon Farrow / Daliah Barrett / Christian Scade
	Treasury Management Update		George Bruce
	Budget Monitoring (TBC)		Neville Murton
	Scrutiny Projects 2015/16 – Final Reports	Approval of final reports	Christian Scade / Rob Mack / Martin Bradford
	Council's Statement of Gambling Policy / Area Profiles (Date TBC)	This item relates to the "Consultation on revised Statement of Licensing Policy for Gambling Act 2005" item considered by OSC in October 2015.	Daliah Barrett, Licensing Team Leader
	Joint Enforcement Update	This item was requested by the Committee in October 2015 and will focus on the strategy and the joined up enforcement service. A briefing paper will be circulated to OSC members in January (2016) to help with scoping of this item. Feedback on the officer briefing paper will be discussed with the Chair as part of the agenda planning process for this item.	Stephen McDonnell / Eubert Malcolm / Alison Crowe
	Workforce Plan	Following the December item this is an opportunity to "look ahead" to work streams for Years 2 and 3 and to consider findings from the staff survey. For further discussion at the agenda planning meeting.	Jackie McGeachie and Carol Engwell

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Items still to be scheduled:

- **Corporate Parenting:** to review how the Council performs its corporate parenting responsibilities as requested by OSC in July 2015 – still to be scoped.
- **Monitoring of Previous Scrutiny Projects – carried out by the Overview and Scrutiny Committee**
 - Monitoring of Finsbury Park Events Scrutiny Project Recommendations – March 2016 and/or June 2016 (TBC)
 - Monitoring of Job Support Market Scrutiny Project Recommendations (TBC)
- **Equality Impact Assessments:** How can scrutiny use EqIAs to examine council/ partner policy changes, and how can scrutiny mainstream an understanding of equality into its own work, in order to become more effective?
- **Post-16 Education and Training** – Chair to meet with Vicky Clark to discuss and scope
- **Scrutiny Annual Report 2015/16** – June 2016
 - With a clear focus on scrutiny work undertaken in relation to safeguarding children – requested by OSC in July 2015.
- **The Council's Financial Outturn 2015/16** – July 2016
- **End of Year Priority Performance Report** – July 2016
- **Scrutiny Self-Assessment / Peer Review** – to report back to OSC on effectiveness in December 2016
 - This request was made by OSC in July 2015 ref agenda items 12 and 16 – see minutes / agenda for full details.
 - Scoping of this review to take place during August 2016